



Seeley-Swan Library Services during Block Schedule

Media/Information Literacy - Inquiry - Equity - Diversity - Technology Integration

Impact studies consistently show the value of school libraries led by certified teacher librarians with regard to student success. Despite pandemic-related challenges, your SSHS and Public Library staff will keep supporting and serving students and staff by curating and promoting resources to support instruction and personal interest, collaborating with teachers, and promoting access to quality print and digital materials. We anticipate starting the year offering the following services without students browsing in the physical library. You can view the more detailed service plan and many resources on our [website](#).

1. Access to high-caliber digital resources

Students and staff will have access to high-quality, librarian-curated digital resources including e-books, downloadable audiobooks, academic databases, and other scholarly resources.

2. Access to popular and scholarly print resources

Teacher Librarians will utilize digital displays (photos on website, social media, Google Slideshows, etc.) to promote reading to students when “no-touch” browsing is recommended. Our print checkout will include “curbside” for remote students and “classroom delivery” for in-person.

3. Email your librarian for research & technology assistance

Send email to mholmes@mcpsmt.org for assistance.

4. New print book checkout procedures for remote and in-person

Students and parents will use the [library's online catalog](#) to place holds and reserve books (an online video tutorial will be provided for parents and students to learn this skill). Students may have 5 items out at a time for a checkout period of 28 days/4 weeks. Overdue reminders will be sent via school Gmail addresses.

- **Remote Learning Students/Families** will arrange to pickup items “curbside” and return them to the exterior book drop by the public library door.
- **Block Schedule In-School Students** will also place holds and reserve books with the online catalog and library staff will pull and deliver books to student classrooms. Books may be returned to the library hallway book drop cart.

Current research indicates print materials are best disinfected by time. Any materials checked in or touched will be quarantined for 3-4 days before being returned to the collection or checked out to another student. Materials will be wiped with an appropriate cleaning solution by library staff.

5. Delivering Library Lessons in Classrooms (Virtually or In-Person)

Montana teacher librarians are certified teachers with an additional teaching endorsement for library--a teacher librarian collaborating with a classroom teacher doubles the amount of 1:1 time available to students, plus TLs are masters of curating and organizing resources for staff. Teacher librarian will work with classrooms (virtually or in-person) to teach information literacy and technology skills and to collaborate with teachers on reading promotion, research, evaluating sources, citation, intellectual property/Fair Use/Creative Commons, digital design, A/V skills, and more.